

**CONFIDENTIAL**  
**TOP SECRET**

25X1

MAY 28 1952

Mr. David H. Stowe  
 Administrative Assistant  
 to the President  
 The White House  
 Washington, D. C.

Dear Mr. Stowe:

Your letter of May 16, 1952 on the matter of  
 Emergency Planning has been referred to me for reply.

In response to your request contained therein,  
 I wish to advise that [ ] has been  
 designated to serve as the official responsible for  
 insuring that changes in the Central Intelligence Agency  
 plan are promptly reported in the manner which you have  
 designated. [ ] Office address is Room  
 212 North Building, 2430 E Street, N. W., Washington, D. C.

Sincerely,

Walter Reid Wolf  
 Deputy Director

Distribution:

Orig. & 1 - Addressee

DD-A - 1

*E.R.* Archives - 1 ✓

Chief, General Services - 2

A/DD-A - 1

DOCUMENT NO. 3  
 NO CHANGE IN CLASS. ☐  
☐ DECLASSIFIED  
 CLASS. CHANGED TO: TS S 2011  
 NEXT REVIEW DATE: \_\_\_\_\_  
 AUTH: NR 78-2  
 DATE: 240371 REVIEWER: [ ]

25X1

**CONFIDENTIAL**  
**TOP SECRET**

T 5-72011  
 Copy # 477

## SIGNATURE RECORD AND COVER SHEET

DOCUMENT DESCRIPTION	REGISTRY
SOURCE <b>Chf. Gen. Services</b>	CIA CONTROL NO. <b>78011</b>
DOC. NO.	DATE DOCUMENT RECEIVED <b>23 May 1952</b>
DOC. DATE <b>Prepared 5-23-52</b>	LOGGED BY <b>NEW</b>
COPY NO.	
NUMBER OF PAGES <b>4 of 7</b>	
NUMBER OF ATTACHMENTS <b>None</b>	

**ATTENTION:** This form will be attached to each top secret document received by the central intelligence agency or classified top secret within the CIA and will remain attached to the document until such time as it is downgraded, destroyed, or transmitted outside of CIA. Access to top secret material is limited to those individuals whose official duties relate to the material. Each alternate or assistant top secret control officer who receives and/or releases the attached top secret material will sign this form and indicate period of custody in the left-hand columns provided. The name of each individual who has seen the top secret document and the date of handling should be indicated in the right-hand columns.

REFERRED TO		RECEIVED		RELEASED		SEEN BY	
OFFICE	SIGNATURE	DATE	TIME	DATE	TIME	NAME AND OFFICE SYMBOL	DATE
		23 May 52	4:20	23 May 52	4:25		
		23 May 52	4:32	23 May 52	4:32		
		23 May 52	4:40				
		27 May 52	3:00	28 May 52	9:00		
				5/28	11:30		
						NO TO 8001731-12	
						EXCISE 11	
						FOLDING NO. 5	
						<del>SECRET</del>	
						DOCUMENT NO. 3	
						NO CHANGE IN CLASS. <input type="checkbox"/>	
						<input type="checkbox"/> DECLASSIFIED	
						CLASS. CHANGED TO: TS S	2011
						NEXT REVIEW DATE:	
						AUTH: HR 70-2	
						DATE: 240344	REVIEWER: <span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px;"></span>

NOTICE OF DETACHMENT: When this form is detached from top secret material it shall be completed in the appropriate spaces below and transmitted to central top secret control for record.

THE TOP SECRET MATERIAL DETACHED FROM THIS FORM WAS:

**DOWNGRADED** ☐

DESTROYED ☐

DISPATCHED (OUTSIDE CIA) TO

**BY (Signature)**

OFFICE

DATE \_\_\_\_\_

~~ILLEGIB~~